



LCA Request for Homework for Extended Absence

To be used only if vacation is 3 days or more

Date: _____

This form must be submitted to the principal **15 days** before the requested absence and be signed and dated by the Parent/Guardian.

Name of Student _____ Grade: _____

I hereby request that my child be given homework assignments for the extended absence for the following dates:

I understand my child will be responsible to make up the academic work that is missed. I am requesting any assignments that can be worked on during vacation. I understand that advanced assignments prepared by my child's teacher must be completed and turned in the morning my child returns to school, and that my child must be prepared for all missed tests upon return.

Parent's Signature

Teacher's Signature

Number of absences before vacation: _____

____ approved by Administrator

____ not recommended by Administrator

Signature of Administrator

Updated 10/25/19



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